

AGENDA
Jackson County Airport Advisory Council
September 1, 2021
10:00 a.m.

EAA Conference room – 3600 Wildwood Ave, Jackson MI 49202

1. Call to Order
2. Public Comment
3. Approval of Agenda for September 1, 2021
4. Approval of Minutes of the May 5, 2021, Advisory Council Meeting
5. Old Business:
 - a. Airport Operations Report (YTD)
 - b. Airport Update
6. New Business:
 - a. Advisory Council Appointment – Aaron Enzer
 - b. Airport Rules Committee Update
 - c. FAA Wright Brothers Master Pilot Award
7. Public Comments
8. Advisory Council Member Comments
9. Next Meeting: October 6, 2021 at 10:00 a.m.
10. Adjourn

Jackson County Airport Advisory Council
Wednesday, 05/05/2021

Minutes

Members present: Alan McCardell, Bob Smith, Tom Cubberly, Harold Burke, Shawn White, Jack Koch, Ben Jordan and Murd Davis

Members not present: Heath Beasley, Mark Johnson

Others present: Juan Zapata, Debbie Thompson, John Feldvary, Charlie Moore, Christopher Bolt

1. **Call to order** by Alan McCardell at 10:00 a.m.
2. **Public comment:** None.
3. **Approval of the Agenda:** Motion made by Jack Koch with support by Tom Cubberly to approve the agenda as written. Motion carried: 8 yeas and 0 nays.
4. **Approval of the Minutes of the April 7, 2021:** Motion made by Bob Smith with support by Shawn White to approve the minutes as written. Motion carried: 8 yeas and 0 nays.
5. **Old Business**

Airport Operations Report:

- a. As Mike Witsaman, Air Control Tower Chief, retired April 30, 2021, and the new Chief will not be starting until mid-May, we have not yet received April's operations numbers. We have had several instrument approaches and aircraft activity to visit the airport restaurant.

Airport Update:

- a. Mowing operations have begun and we currently have two hangars vacant ready for occupancy.
- b. The committee met regarding having a Community and Tenant appreciation day at the airport. After some discussion, the decision was not to host an event this year with the possibility of hosting an event next year.
- c. The Airport Manager encouraged airport tenants to support the EAA and encouraged membership.
- d. Cole Dillon has resigned from the Airport Advisory Council.

6. New Business:

- a. Advisory Council Appointment – Clint White: Clint White submitted an application to serve a three-year term on the Advisory Council.

Motion made by Harold Burke with support by Jack Koch to approve Clint White's application be forwarded to the Airport Board for final approval. Motion carried: 8 yeas and 0 nays.

- b. Jackson College Above Ground Tank: After an extensive and thorough discussion relating to changing Section XII, Paragraph C. Self Fueling, of the Airport Board Policies, a motion was made to approve recommending to the Airport Board, Section XII, Paragraph C. Self Fueling, of the Airport Board Policies not be changed.

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Motion to approve: Jack Kozh; Supported by: Harold Burke

Roll Call Vote: Harold Buke – Yay, Tom Cubberly – Yay, Murd Davis – Yay, Jack Koch – Yay, Alan McCardell – Yay, Bob Smith - Yay and Shawn White – Yay

Ben Jordan – excused himself from the vote

Motion Passed

7. Public Comment: None.

8. Advisory Council Comments:

Tom Cubberly inquired as to who would be replacing Mike Witsaman as the new Airport Control Tower Chief. Steve Schrimsher has been hired and will start mid-May.

9. Next Meeting September 1, 2021, at 10:00 am.

10. The meeting adjourned at 10:57 a.m. at the call of the Chair.

